

Eucharist Ministers Instructions, Newman Catholic Community at UCSD

Thank you for serving as a Eucharistic minister. Please remember that if you are unable to serve as scheduled, it is your responsibility to call a substitute on the current telephone list. New or often neglected items are in bold below.

Before Mass:

- Arrive **at least 15 minutes** early.
- **Immediately tell the MC that you are present** and offer to help set up.
- The MC will begin secure replacements if ministers are late and/or do not check in.

During Mass:

- During the Lamb of God the ministers come to the altar.
- **The first minister into the sanctuary brings the extra communion bowl to the altar. (At the 12:30 Mass, that means the empty bowl only, not the bowl of reserve hosts. If needed once communion starts, the MC will bring the reserve hosts. At the evening Masses, there should only be the bowl of reserve hosts – bring that bowl only to the altar.)**
- **The ministers center themselves in a semi-circle close behind the priest, on or in front of the outlets on the ground**, so that he can turn and serve you without walking and taking up too much time and without tripping over the cord.
- After communion, make sure the altar gets cleared, and return bowls, cups, and purificators to the side table.

After Mass:

- Return all communion vessels and linens to the sacristy.
- *If there are excess consecrated hosts to put the lid on the silver bowl of reserve hosts, there is a glass vessel which may be used.*
- **Presider (or MC) will purify vessels.**
- **Wash (as instructed) and dry cups and bowls and return them, along with soiled linens, to sacristy cupboard opposite sink.**
- Place used linens in the basket in the cupboard opposite the sink